

Wesley United - Rental

The procedure to rent the hall is as follows:

Submit a request in writing or by phone to Darlene Chapman or Beth Lanouette outlining the following:

Date Required

Hours Required

Area of the church required e.g. sanctuary/hall

Number of attendees

A brief outline of the function

The cost for rental is \$150.00 for anything over 3 hours
3 hours or less including set up time is \$100.00

Please note: Alcohol is not allowed

Contact information:

Darlene Chapman 519-859-8008

darlene.chapman@loreal.com

PO Box 796

33 Bayview Drive, Bobcaygeon, ON K0M 1A0

Beth Lanouette 705-868-9463

All enquiries welcome!

Guidelines for Wesley United Church Hall Rental

- Make arrangements for a key holder to open the church
- If the heat has been turned up ensure it is turned down upon departure
- No food material is to be left out
- Garbage and recycling must be removed
- All water taps must be securely turned OFF
- Check stove to ensure all burners and oven are OFF
- Items in fridge must not be used
- Check downstairs to ensure all taps are off and toilets are not running before leaving
- Shut OFF all lights on the main floor and downstairs
- Return tables to their original position
- Piano must not be moved
- Doors are NOT to be left open
- Ensure that Key Holder is contacted regarding closing the church

Thank you in advance for leaving Wesley United in the same condition that you rented it.

The Rental Committee